

## Frequently Asked Questions

### **What is SCANcart?**

SCANcart is a high-speed mobile scanning station that indexes, scans, and electronically routes paper documents to a local drive.

### **How can SCANcart help my business?**

Here are a few ways SCANcart can solve your business challenges: SCANcart can archive a warehouse full of files, eliminate outsourcing costs, digitally enhance difficult to read documents, and store, manage and secure important documents.

### **What are my options for purchasing SCANcart?**

SCANcart comes with 4 pre-configured lines of business for education, legal, healthcare, and finance. However, through the use of easy customization tools, SCANcart can quickly be configured to handle any customer's specific back file conversion requirements.

### **Does SCANcart come with AUTOSTORE installed?**

Yes. There is no need to purchase AUTOSTORE separately.

### **Who configures SCANcart?**

SCANcart can be configured by any NSi Partner. A one-hour remote training session prior to deployment at a customer site is typically all that is required.

### **Who operates SCANcart?**

SCANcart is designed to be easily operated by a non-technical user who is responsible for filling out index fields, printing bar code coversheets, and scanning documents.

### **Does SCANcart integrate with all document management systems?**

As a standalone system, SCANcart does not directly connect to any DMS or network storage. Instead, it saves document images and metadata to a removable USB drive in a hierarchical folder structure. Once all scanning is complete, a secondary process can be created to pick up the images and metadata can be loaded to a wide range of DMS systems using AutoStore. Speak with your sales representative for details.

### **Does NSi provide on-site training?**

SCANcart is so easy to use and configure that a 1-hour remote training session is typically all that is required.

### **Is there a minimum or maximum amount of pages that can be scanned at one time?**

The maximum amount of pages that can be scanned depends on the scanner you choose. There are no click-charges per page on the SCANcart end.

### **What happens if a document scans crooked?**

Click and highlight the page, and use a SCANcart toolbar button to make a vertical or horizontal adjustment.

### **What kind of image enhancing features are available?**

SCANcart has a full range of image enhancing features, including deskew, despeckle, hole-punch removal, and color adjustments.

### **Can checks be scanned?**

Yes! With SCANcart you can scan a stack of individual checks, or just one, as part of a variety of other sizes and types of documents.